

**MINUTES of MEETING of DUNOON CHORD PROJECT BOARD held in the CUSTOMER SERVICES OFFICE, 22 HILL STREET, DUNOON on TUESDAY, 22 NOVEMBER 2011**

**Present:** Councillor Marshall (Chair)

Councillor A McNaughton  
Councillor J McQueen  
Councillor R Simon  
Sandy Mactaggart, Link Director  
Robert Pollock, Head of Economic Development  
Nicola Debnam, CHORD Programme Manager  
Stephen Doogan, Area Governance Officer  
Sandra McLindon, Admin Finance Officer  
David Torrance, CHORD Project Manager

**1. APOLOGIES**

Apologies for absence were intimated on behalf of Councillor A MacAlister.

**2. DECLARATIONS OF INTEREST**

None

**3. MINUTES**

**(a) MINUTES OF MEETING OF 30TH AUGUST 2011**

The Minute of the meeting of 30<sup>th</sup> August 2011 was approved as a correct record.

**4. HIGHLIGHT / PROGRESS REPORT - DUNOON WATERFRONT**

David Torrance spoke on the Highlight/Progress Report for the Dunoon Waterfront.

David Torrance noted that the public consultation event on the 20<sup>th</sup> September was Well attended. There has been good feedback to the suggestion of incorporating the library within the Queen's Hall. Discussions are still ongoing regarding the Customer Service Points also being incorporated. David advised he had spoken to Visit Scotland and Cowal Highland Gathering representatives and that they were both interested in progressing discussion on being included in the events hub within the Queen's Hall.

Decision

The Board noted the information provided.

## **5. DUNOON WATERFRONT PROJECT - DRAFT PIER STRATEGY**

David Torrance spoke on the progress, findings and key outcomes of the Draft Dunoon Pier Strategy advising that from 18<sup>th</sup> November the Pier and Buildings are now classed as Category A Listed Structures.

### Decision

The Board agreed:-

- i. To note the key outcomes of the Draft Pier Strategy.
- ii. To review the Draft Pier Strategy and provides comment to the design team Project Manager
- iii. Agrees that resources are sought to progress the key findings of the Pier Strategy to report to Full Business Case.
- iv. Agreed the short term maintenance plan for the Pier be submitted to the January Area Business Day.

## **6. DUNOON WATERFRONT PROJECT - BUSINESS CASE STRATEGY**

David Torrance spoke on the outcome of the initial costing review and value engineering exercise of the Dunoon Waterfront Project Business Case Strategy for managing the components of the project to meet the budget.

### Decision

The Board agreed:-

- i. To note the outcome of the initial costing exercise and agreed the strategy for managing the budget.
- ii. To allocate a proportion of the budget to the wider ferry infrastructure improvement works package to ensure that a coherent scheme is delivered, rather than designing and delivering the harbourmaster building in isolation.